

OFFICE OF THE SOLICITOR GENERAL
RECORDED
 DEC 19 2023
 MANAGEMENT SERVICES

PURCHASE ORDER

Supplier: ADVANCE PAPER CORPORATION	P.O. # 023-12-172
Address: 47 Rodriguez Drive, Jordan Valley Village, Baesa, Caloocan City	Date: December 6, 2023
TIN: 000-296-297-000	Mode of Procurement: Public Bidding
Account No.: 196-7-19651334-1	Bank: Metropolitan Bank & Trust Company
Telephone: 8330-5555	Edsa Congressional Branch
Fax: 8362-4376	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: Initial Delivery of 2,000 reams long w/in fifteen (15) days from receipt of the Notice to Proceed (NTP). The balance shall be delivered w/in five (5) days upon request of the OSG, until the total quantity ordered shall be fully delivered.
Date of Delivery:	Payment Term: Per Billing w/in Thirty (30) days upon final inspection and acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	ream	PROCUREMENT OF LONG (8.5"x13") Copy Paper for CY 2023 <i>Technical Specification: Physical Property (in Minimum Requirement)</i> Weight, GSM: 70GSM Size, Inches: 8.5" x 13" Long Thickness, mm: 0.08 mm Stiffness, MD, $\mu N.m$: 250 Dirt Count, mm ² /m ² : 15 (Maximum Requirement) The following documents shall be deemed to form & be read & construed as part of this agreement: Contract Agreement Philippine Bidding Documents - Schedule of Requirements - Technical Specifications / Terms of Reference - General and Special Conditions of Contract - Supplemental Bid Bulletins Eligibility Requirements, Technical and Financial Proposal Performance Security Notice of Award Notice to Proceed Other documents as may be required by laws	6,000	Php 268.00	Php 1,608,000.00

Total Amount in Words: **One Million Six Hundred Eight Thousand Pesos Only** Php 1,608,000.00

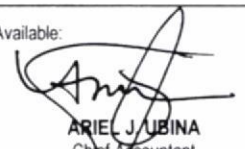

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 (Signature over printed name)
12-19-23
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:  ARIEL J. UBINA Chief Accountant	ALOBS: <u>02-01101-2023-12-773</u> Amount: <u>₱ 1,608,000.00</u>	This is to certify that this procurement was posted at Philgeps in compliance with RA 9184  CHRISTIAN D. BUAT Admin Assistant I, Administrative Division
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